



# TRACKS

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January 28, 2016

## Time for fellowship ANAD hosts fourth Wounded Warrior Hunt

by Jennifer Bacchus

ANAD PAO

Eighteen Purple Heart recipients participated in a Wounded Warrior Hunt at Anniston Army Depot Jan. 15-17. This is the fourth time the installation has held such an event.

“Our nation’s wounded warriors have made so many sacrifices for our country and sponsoring this event is just one way the depot can show our nation’s enduring support,” said ANAD Commander Col. Martine Kidd. “Being here, alongside others who have served and sacrificed like they have, is a great way for them to remain connected to one another and for us, as a nation, to remain connected to them.”

Six deer were harvested during the weekend – four does, a spike and a 198-pound, eight-point buck.

The Purple Heart recipients were provided lodging and meals during the weekend, thanks to sponsors who contributed \$13,104 in monetary and in-kind donations.

There were 28 volunteers from the depot and its tenants who helped the hunt run smoothly. Among the volunteers were guides for the hunters.

Being a volunteer guide meant spending time working on the hunting areas and setting things up for their hunter. But, for those who gave their time, every minute was worth it to spend time with the service members who participated in the event.

“They gave up a lot for us,” said Eric Carter, an electrician with the depot’s Directorate of Public Works,



Photo by Mark Cleghorn

**Paul Barber discusses the overhaul process for the M2A1 with participants of Anniston Army Depot’s annual Wounded Warrior Hunt. Prior to the event, hunters toured the installation to see how the depot supports the war fighters.**

who served as a guide this year.

Zach Harrell, a welder at DPW, was paired with Tim Bell, the hunter who shot the solo buck for the event.

Harrell has known since last August he would participate in this year’s hunt. He began talking with Bell more than two months before the event, getting to know the Blue Springs, Miss., native.

As one of the people assisting in planting food plots, Harrell was involved in ensuring the hunting areas

were tended and ready for the weekend.

His hunter, Bell, was appreciative and has already asked to be paired with the guide next year.

“I’m sure the guides and volunteers all had as much fun as we did,” said Bell of the weekend.

The event kicked off Friday afternoon with a tour of the installation, giving each of the hunters a chance to see the other ways ANAD supports the war fighters.

## What is a job hazard analysis?

One of the best ways to determine and establish proper work procedures is to conduct a job hazard analysis.

A JHA is a technique that focuses on job tasks as a way to identify hazards before they occur. It focuses on the relationship between the worker, the task, the tools and the work environment.

Ideally, after you identify uncontrolled hazards, you will take steps to eliminate or reduce them to an acceptable risk level.

### What jobs are appropriate for a JHA?

JHAs are appropriate for operation of specific pieces of equipment such as lathes, sandblast booths, etc., or operations that require special precautions or the use of protective clothing and equipment.

### When should I review my job hazard analysis?

At least annually. However, periodically reviewing the JHA ensures that it remains current and continues to help reduce workplace accidents and injuries.

Even if the job has not changed, it is possible that during the review process you will identify hazards that were not identified in the initial analysis.

It is particularly important to review your JHA if an illness or injury occurs on a specific job.

Based on the circumstances, you may determine that you need to change the job procedure to prevent similar incidents in the future.

If an employee’s failure to follow proper job procedures results in a close call, discuss the situation with all employees who perform the job and remind them of proper procedures.

Any time you revise a JHA, it is important to train all employees affected by the changes in the new job methods, procedures or protective measures adopted.

You should also obtain approval from the Safety Office.



## IMPORTANT INFORMATION FROM ANAD DIRECTORATES AND STAFF OFFICES

## Material handling equipment licensing procedure improving, simplifying

by Greg Minton

ANAD DPW

The Motor Pool and Fuel Operations Branch, Logistics Division, in the Directorate of Public Works, is in the process of changing material handling equipment licensing procedures and changing the way an Army 346, Driver's License, is obtained.

A value stream analysis Lean event was held the week of Jan. 11.

The changes being made will improve and simplify our current processes. For example, making it necessary for an employee needing a license to come to the driver's license office at the Motor Pool only once throughout the entire process.

Once all the changes from the Lean event are in place, training films and written exams will be administered on computer through Total Employee Development.

Before an employee can begin their on-the-job training phase, all electronic training must be complete and documented with an exam completion certificate. Electronic training includes the training and test exam from TED for the equipment license required for a forklift, crane, etc. and the training certificate of completion for the Army Accident Avoidance Course.

The certificates of completion in TED will be sent to the driver's license office, so the driver's tester can make the OF 346 training license.

The OF 346 and the SIOAN form 350-1, the form to keep track of on-the-job training, will be sent to the employee's supervisor via e-mail.

Once the employee's on-the-job training is complete, the supervisors will send the completed forms to the driver's tester so an appointment may be scheduled for the hands-on performance test.

The hands on performance exam will be done one-on-one, instead of performed with up to five employees at a time.

This enables the examiner to devote his full

attention to each employee with no distractions.

Employees will be required to have an appointment if any testing or changes to their driver's license are required.

Once these new procedures are implemented, supervisors will have more responsibility in the initiation phase of the license activities.

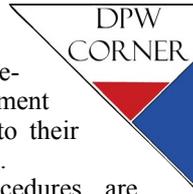
A letter of instruction will be sent to all users in the near future.

Stay tuned for more information pertaining to the new procedures for obtaining a driver's license on Anniston Army Depot.



Photo by Mark Cleghorn

**The procedures for obtaining a driver's license to operate material handling equipment, such as the forklift pictured above, are in the process of changing. Soon, employees will be required to complete online and on-the-job training.**



## Liberal leave reserved for emergencies, supervisor notification required

from Staff Reports

Anniston CPAC Office

It's that time of year again when you might hear "liberal leave" is in effect; usually due to adverse weather conditions.

But, what does that mean?

Liberal leave refers to any unscheduled leave federal employees may take in the event of extreme weather or a similar emergency, which prevents them from reporting to work as usual.

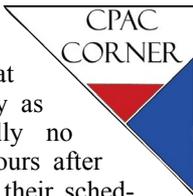
When a liberal leave policy is in effect, a federal employee may request to use annual leave, leave without pay or compensatory time.

Employees taking liberal leave, or unscheduled leave, are

required to inform their supervisors of that choice as quickly as possible; normally no later than two hours after the beginning of their scheduled work shift.

**Exceptions:** Federal employees whose work is deemed essential are designated "emergency employees" and are generally expected to report to work, even when a liberal leave policy is announced.

Telecommuting federal employees scheduled to work on that day are expected to proceed as normal unless the power is down or unless they inform their supervisors of their choice to take liberal leave.



## Training Time for LMP Increment 2 is here

by Kenneth Henderson Jr.

ANAD LMP Office

ANAD's cadre is currently training a select group of subject matter experts from the Directorate of Production.

This group is learning how to operate within the Complex Assembly Manufacturing Solution.

CAMS is the shop floor automation software for the Logistics Modernization Program Increment 2.

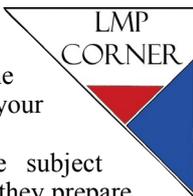
Training for the workforce will begin Feb. 1. Web-based training for certain prerequisite classes is currently available on LAN channel 14. For the time and dates of courses

please contact your training coordinator or the supervisor for your area.

Support these subject matter experts as they prepare to help Team ANAD embrace for the future.

A full listing of courses per employee will be available for training coordinators through Total Employee Development.

Contact the LMP Office's Training Manager, Don Carlston at Ext. 5292, with any questions regarding training available for LMP Increment 2.



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From WOUNDED WARRIOR HUNT, page 1



### The Wounded Warrior Hunt through the years:

#### 2013:

- Eight hunters
- \$3,600 in monetary and in-kind donations
- 24 volunteers
- Three does harvested

#### 2014:

- 15 hunters
- \$6,550 in monetary and in-kind donations
- 29 volunteers
- Ten deer harvested

#### 2015:

- 17 hunters
- \$13,900 in monetary and in-kind donations
- 29 volunteers
- Five deer harvested

#### 2016:

- 19 hunters
- \$13,104 in monetary and in-kind donations
- 28 volunteers
- Six deer harvested

Look for photos from the Wounded Warrior Hunt on Flickr at:  
<https://www.flickr.com/photos/101336510@N02/>



Courtesy photos

**ABOVE:** Tim Bell shows off his prize-winning buck. Bell took home the award for the biggest buck for this 198-pound, eight-point deer, which was killed the first morning of the hunt.

**LEFT:** Jonathan Todd harvested a doe during the weekend-long Wounded Warrior Hunt, which was held at Anniston Army Depot for Purple Heart recipients.

**BELOW:** Anniston Army Depot Commander Col. Martine Kidd thanks the Wounded Warrior Veterans who participated in the fourth annual hunt as well as the 28 volunteers who ensured the event's success.



# Safety policies and regulations: What you need to know

from Andrew Ramsey

ANAD Safety Office

Many of us go to work every day without giving safety in the workplace a second thought; but we should.

The type of work carried out at Anniston Army Depot varies from cost center to cost center and from directorate to directorate.

We all know working in an industrial environment can be dangerous.

We see signs alerting us to don personal protective equipment, such as safety glasses, safety shoes and hearing protection.

We may also see signs restricting entry to personnel specially trained to enter an area due to the presence of hazardous materials or chemicals.

But, what about when we're working on a vehicle? Or working in an office?

Ask yourself this question: Do I know what policies or regulations govern the health and safety of the personnel in my cost center?

If you do, congratulations! You're taking an active role in safety and, by doing so, you're limiting risks.

Those risks include injuring yourself or a co-worker while performing a job, injuring your mus-

culoskeletal system while typing e-mails or sitting at a desk, or damaging your respiratory system through inhalation hazards.

If you work at the depot, chances are you're exposed to hazards on a daily basis.

Work in an industrial environment is very fluid and often changes day to day. Employees are loaned from cost center to cost center as work requirements emerge. If you work in an industrial environment or work with tools and equipment, take the time to talk with your supervisor or lead person about the specific safety requirements of the job.

All cost centers should now have a Go To Resource binder, or GTR.

This green binder contains information on your cost center's safety program elements, including copies of all Job Hazard Analyses applicable to the cost center, a copy of the depot safety regulation and copies of inspection and inventory logs.

If you're a new or loaned employee, ask your supervisor about these JHAs. Take the initiative to get involved and learn how to perform your job safely.

Most injuries are preventable; knowledge is key.

Working together as teammates we can ensure everyone goes home to their family.



Photo by Mark Cleghorn

Each cost center and procedure at Anniston Army Depot has its own safety challenges. Each employee should be familiar with the regulations and policies governing their cost center and specific job duties.



Photo by Jennifer Bacchus

Martha Corby, left, the deputy to the director of public works, presents Jason Layne with an award as the DPW Safe Employee of the Quarter for July-September 2015.

## DPW names Layne Safe Employee

by Jennifer Bacchus

ANAD PAO

Jason Layne, a sheet metal mechanic, was named the Directorate of Public Works' Safe Employee of the Quarter for July, August and September 2015.

Layne began his depot career fourteen years ago as a welder for the Directorate of Production. He was selected for a position in DPW's Fabrication Support Branch about 11 years ago.

His justification states Layne "always goes above and beyond when it comes to working safely. He follows all established safety rules and regulations, wears the proper personal protective equipment required

for each job and strives to perform each task in the safest way possible."

James Clark, the sheet metal leader for the Fabrication Support Branch said Layne is someone he can depend upon.

"He is always safe and always courteous to others," said Clark.

Layne said he is simply always conscious of what it means to be safe in the shops.

"I try to make sure everyone has the proper PPE on and the guards are on all the machines," he said.

Layne's award included a plaque honoring him and a time off award. He joins the directorate's other Safe Employees of the Quarter in competition for Safe Employee of the Year.

SEEN IN THE SHOPS

# 7th ID Soldiers receive Stryker training at ANAD

by Jennifer Bacchus

ANAD PAO

Eight Soldiers with the 7th Infantry Division from Fort Lewis, Wash., are training at Anniston Army Depot for two weeks this month.

“In Fort Lewis, the 7th ID plans to stand up a full up powerpack shop, so this training gives us a hand up in understanding the maintenance mission we will perform,” said Sgt. Almont Ashley, one of the Soldiers here.

Each of the Soldiers will spend time with the depot’s Stryker engine mechanics, learning to dismate the Stryker’s engine from its transmission, perform basic troubleshooting and mate the engine and transmission back together.

While the engine components are the main reason the Soldiers are here for training, they are learning other areas of Stryker maintenance as well because, as Ashley says, “As 91Bs, we often step outside our military occupational specialty to help other MOSs.”

Chief Warrant Officer 3 James Parm said the Soldiers training here would return to Fort Lewis as trainers themselves, teaching their fellow mechanics to work on the Stryker vehicles.

“With the knowledge we receive here, we’ll be able to train our fellow Soldiers. We’ll be able to teach them to take apart the suspension and dismate and troubleshoot the powerpack,” said Parm.



Photos by Jennifer Bacchus

Sgt. Roger Milan, right, and Pvt. Mariano Serratos separate the full up powerpack for a Stryker during training at ANAD.



Chief Warrant Officer 3 James Parm removes a hose from the injector pump of a Stryker to enable the removal of the vehicle’s powerpack.



Spc. Johnathan Alvarado works on disassembly for a Stryker vehicle’s suspension system as Sgt. Almont Ashley stands ready to assist.



ANAD mechanic Rusty Phillips, right, guides Staff Sgt. Todd Wilken in aligning the remote weapons system of a Stryker vehicle.

# Take time for prevention

## 20 fire-related deaths in Alabama so far in 2016

from Staff Reports

ANAD Fire Prevention Office

How many times have you left the house in the morning and wondered, "Did I turn off the stove?"

With our busy lives, the safety of our homes and families are sometimes relegated to the back of our minds – an afterthought as we hop in the car to start the day.

According to Fire and Emergency Services Division Chief Donald Heard, as of Jan. 25, Alabama had 20 fire-related deaths for 2016.

Alabama consistently ranks in the top five in the nation for fire-related deaths, according to Corey Railey, the deputy state fire marshal.

Anniston Army Depot Fire and emergency Services wants you to make sure that the stove burner is turned off and the damaged electrical cord you've been meaning to fix is your top priority.

Always think fire safety and act accordingly.

According to the latest statistics from the nonprofit National Fire Protection Association, there were an estimated 494,000 reported structure fires in 2014, resulting in 2,860 civilian deaths, 13,425 civilian injuries and over \$9.8 billion in direct damage in the United States.

The overall broad picture indicates that every 169 minutes a fire-related death occurred and a fire injury occurred every 30 minutes.

While the statistics are daunting, most home fires/injuries are easily preventable when we narrow our focus and take personal steps to increase our safety.

One way to do this is by proactively combing through each room in your home to find signs of danger and fix them.

Anniston Army Depot Fire and Emergency Services encourages installation employees and their families to put their safety first by performing a home hazards inspection.

You can download a checklist from [www.NFPA.org](http://www.NFPA.org). There are 12 steps on the checklist, including:

- Electrical cords – make sure they are in good condition
- Appliances and lights are plugged into separate outlets
- All smoke alarms work
- All escape routes are free of clutter and easily accessible
- Curtains and other things that can burn are away from the stovetop
- Portable space heaters are turned off when you leave the room
- The clothes dryer has a clean vent and filter
- Stay in the kitchen while food is cooking
- All extension cords are used safely (not under carpets or across walking areas)
- Portable space heaters are 3 feet away from anything that can burn
- The furnace has been inspected in the past year
- The chimney has been inspected and cleaned in the last year

As firefighters and fire protection specialists, fire prevention is always on our minds. We hope you use the checklist and home fire prevention tips to put you and your family's safety first today and year-round.

The Alabama Fire Chiefs Association supports a program called "Turn your Attention to Fire Prevention." Visit their website at <http://www.turnyourattention.com/> for fire safety tips.



Courtesy photo

According to the latest statistics from the nonprofit National Fire Protection Association, there were an estimated 494,000 reported structure fires in 2014, resulting in 2,860 civilian deaths.

## Home fire safety tips

There are a number of simple steps you can put into action to keep your home safe from fire:

- **Cooking:** Stay in the kitchen when you are frying, grilling or broiling food. If you leave the kitchen for even a short period of time, turn off the stove.
- **Heating:** Keep all things that can burn, such as paper, bedding or furniture, at least three feet away from heating equipment.
- **Electrical:** Replace cracked and damaged electrical cords; use extension cords for tem-



porary wiring only. Consider having additional circuits or receptacles added by a qualified electrician.

- **Smoking:** If you smoke, smoke outside; wherever you smoke, use deep, sturdy ashtrays.

- Remember to always have an escape plan and practice the plan.



**NOTICE**



**Designated smoking area**

# Federal Employees Health Benefits limited enrollment period for Self Plus One elections

Background: Enrollees in the Federal Employees Health Benefits Program had their first opportunity to elect a Self Plus One enrollment type.

The allowance of a Self Plus One FEHB election type is a change of unprecedented proportion within the FEHB program and, as a result, the Office of Personnel Management has announced an additional limited enrollment period for Self Plus One elections only.

**Limited enrollment period:** Feb. 1-29

**Eligibility:** Employees enrolled in Self and Family coverage, participate in Premium Conversion and want to elect a Self Plus One plan may make an election during the limited enrollment period.

**Restrictions:** No changes in FEHB plans, no option changes, no increases or other decreases in enrollment are allowed. Employees not currently enrolled in FEHB are not allowed to enroll during the limited enrollment period.

**How to make an election for Self Plus One:** Employees will be required to make their election in the Employees Benefits Information System, located at <https://www.ebis.army.mil/login.aspx>.

**Effective date of elections made during the limited enrollment period:** All enrollment changes will be made effective on the first day of the first pay period following the one in which the change is requested via EBIS.

**Additional resources:**

OPM website: [www.opm.gov/selfplusone](http://www.opm.gov/selfplusone)  
Army Benefits Center-Center website: <https://www.abc.army.mil/health/Selfplusone.htm>

Anniston Army Depot Civilian Personnel Advisory Center: (256) 235-7860

In addition, ABC-C counselors are available to answer questions between the hours of 6 a.m. and 6 p.m. Central Time, Monday through Friday, excluding federal holidays. The ABC-C toll free number is 877-276-9287. Overseas numbers and instructions for the deaf and hard of hearing can be found at <https://www.abc.army.mil/directory.htm>.



Photo by Mark Cleghorn

Lee Waldron, director of operations for General Dynamics Land Systems at Anniston Army Depot discusses Stryker operations with Allison Deters, staff assistant for the House Appropriations Committee, Defense Subcommittee, center, as Col. Martine Kidd, commander of Anniston Army Depot; Deputy to the Commander Michael Burke; and other representatives from the depot and GDLS look on.

## Appropriations staffer tours ANAD

Allison Deters, staff assistant for the House Appropriations Committee, Defense Subcommittee, toured Anniston Army Depot Jan. 20. During the visit, Deters viewed maintenance operations in the Small Arms Repair Facility, Combat Vehicle Repair Facility, Powertrain Flexible Maintenance Facility, Turbine Engine Repair Facility and General Dynamics Land Systems facilities on the installation.



Photo by Mark Cleghorn

Ed Morris, acting deputy to the director of production for Anniston Army Depot, shows a cross-cut section of a weld joint to Lt. Gen. Murray, the Army Deputy Chief of Staff G-8, to demonstrate the installation's welding capabilities during Murray's Jan. 21 visit to the installation.

## Lt. Gen. Murray visits Anniston

U.S. Army Deputy Chief of Staff G-8 Lt. Gen. John Murray visited Anniston Army Depot Jan. 21 to view the installation's Stryker and M1 Abrams overhaul and repair processes. Murray's tour included visits to Defense Logistics Agency, ANAD and General Dynamics Land Systems operations throughout the depot.

# notes from around the TRACK

## Needs Assessment Survey

What programs or services would you like to see Army Community Service provide?

Are your expectations with ACS offerings being met?

What services have been the most beneficial to you?

Make your opinions count by taking a brief ACS Needs Assessment Survey, facilitated by the Directorate of Family and Morale, Welfare and Recreation and Installation Management Command.

The online survey is available to the military community surrounding Anniston Army Depot.

This confidential survey will be available at [www.armymwr.com/ACS-survey](http://www.armymwr.com/ACS-survey) until Feb. 8.

The ACS Needs Assessment Survey provides a unique opportunity to measure usage and helpfulness of individual ACS programs and services while identifying emerging needs related to the Army way of life.



### Leemaster

With sadness, we report ANAD has lost a member of the team.

Terry Leemaster died Jan. 18, 2016.

A heavy mobile equipment supervisor with the Directorate of Production, he had more than 28 years of civilian service here at the depot.

## Soldiers Helping Soldiers for 72 Years

from [www.aerhq.org](http://www.aerhq.org)

### Did you know...

The Maj. Gen. James Ursano Scholarship awarded 2,744 scholarships to the children of Soldiers in 2014?

The program, named for a former Army Emergency Relief director who was an advocate for education, can provide scholarships for up to four years.

The application period has a May 1 deadline. The applications may be completed online, stream-lining the process.

Children of active duty and retired Soldiers are eligible for the Ursano Scholarship. For more information, go to: <http://www.aerhq.org>.



## Watch The Morning Show

The Morning Show airs live every other Wednesday at 7:05 a.m. on Local Area Network channel 21.

If you have a topic or content you would like to see on The Morning Show, contact the Public Affairs Office at Ext. 6281.

If you are unable to catch the live broadcast, there are two ways you can tune in.

Computer users may view the show on IPTV. It may also be seen on LAN channel 21 during these rebroadcast times:

Wednesday: 10:30 a.m., noon, 2 p.m., 4:30 p.m., 10 p.m., midnight and 2 a.m. (Wed. night/Thurs. morning)

Thursday/Friday: noon and 10 p.m.

**Have info for TRACKS? Call PAO at Ext. 6281!**

# VIRTUAL CAREER LIBRARY

### Anniston Army Depot

[www.virtualcareerlibrary.com/anniston](http://www.virtualcareerlibrary.com/anniston)

The Virtual Career Library is an innovative online career guidance service providing unlimited access to today's best digital career guidance, education and employment resources.

This innovative digital library features a talking librarian avatar, which will guide you through each section of the Virtual Career Library. This includes career planning, job hunting and education as well as occupation and social media resources.

Whether you are a job seeker, career changer or student, the Virtual Career Library can help you achieve career and life success. Get on the path to career success by logging on to the Virtual Career Library today.

### Virtual Career Classroom

Get on-demand career and job search help by accessing easy-to-use online e-courses found in the Virtual Career Classroom.

### Virtual Quick Read Guides

Virtual Quick Read Guides provide fast and concise career and education solutions.

### Social Media and Technology

Keep informed of the latest social media and career technology resources, innovations and trends.

### Virtual Job Data Cards

Simplify career planning and job research with Virtual Job Data Cards. Each of these virtual fact sheets is a quick read of important data on over 800 occupations.

### Career Exploration Videos

Watch, learn and explore occupations with Virtual Career Videos. Each video profile is a concise description of job duties and activities.

### Career Expert Videos

Tune in and get expert career advice and valuable tips on today's top career planning and job search topics.

### Career E-Books and Directories

Click on digital bookshelves to read career and education e-books anytime, anywhere, from any device.

### Hiring and Employment News Videos

Track employer hiring announcements, company expansion news, contract awards, and employment forecast information.

### Virtual Job Bank Connection

Explore career and job opportunities at hundreds of federal, state, and city career sites across America. Job openings, internships, full and part-time jobs.

### College and Career School Finder

Search over 5,000 detailed profiles for top colleges, universities, graduate programs and career schools across America.