

# TRACKS

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## TACOM notes ANAD best practices

Installation meets or exceeds standards in all areas of command inspection

by Jennifer Bacchus

ANAD PAO

A team of 39 TACOM Life Cycle Management Command subject matter experts in areas ranging from human resources and training to security and maintenance arrived at Anniston Army Depot Nov. 5 poised to inspect the installation, noting best practices and areas for improvement.

What they found was an outstanding workforce willing to not only meet, but exceed the standards set.

Of the 46 areas scrutinized by the team, 42 were given outstanding ratings; three were listed as satisfactory, meaning the standard was met; and in one area the inspection was deferred until a staff assistance visit to discuss newly developed regulations could be held.

"I saw a lot of green ratings. As a new commander, I feel good," said Col. Brent Bolander, ANAD's commander. "We now have to sustain it to make sure our systems and processes stay in place. We need to sustain the green, outstanding ratings and be even better tomorrow."

Each inspection area fell within the area of expertise for the evaluator and often corresponded with their job at TACOM. This meant not only were ANAD employees assessed by knowledgeable individuals, employees in the various inspection areas also had face time with their higher headquarters counterparts.

"Coming down here with our team and getting to meet the people who work the same programs, it builds camaraderie," said Marie Germundson TACOM's acting G3 and the team leader for the inspection.

The main purpose for the evaluation process is to give the depot's commander, Col. Brent Bolander, an overview of the depot's status and its potential areas of improvement.

"Even though it is called a command inspection, that's really a misnomer," said



Photo by Jennifer Bacchus

**Maj. Michael Lafata, right, and Sgt. Joseph Leigh verify the identification number of an Army tractor at Anniston Army Depot matches up with records.**

Brian Kelley, TACOM's OCONUS Plans and Exercises team leader. "We are here to assist the depot commander - to see where he is with regulations and to help him get where he needs to be."

The team was also on a mission to gather best practices and model processes that can be utilized at other installations or, perhaps, across TACOM. A number of these were noted at the Nov. 8 inspection outbriefing, such as:

- Antiterrorism: Gary Burt, the installation's antiterrorism officer was named AMC 2011 Program Manager of the year and the depot's program was listed as a model for all depots.

- Personally identifiable information program, which was also called a model program.

- Records management – a best practice AMC-wide.

- Physical security, which was also praised as a model program.

- Management controls, which was termed an outstanding program by its evaluators and listed as a best practice.

"I knew, coming in, that you all would do very well," said Maj. Gen. Michael Terry, commander of TACOM. "I appreciate the professionalism in this organization. Anniston has a national and internal reputation. You all live up to it each day."

## Inside TRACKS

### Leaders' corners

Important information from the depot's Legal Office, Directorate of Information Management and the Civilian Personnel Advisory Center is featured in this week's issue.

See articles on page 2.

### Detection dogs

A couple of canines visited the installation for inspections recently.

See article on page 3.

### Veterans Day events

The depot held ceremonies honoring veterans and participated in three local parades.

See article and photos on pages 4 and 5.

### Audit results

The depot's Environmental Management System was audited Nov. 13-15 and the results are in.

See article on page 8.



# 2 Apply online for retirement

from Staff Reports  
ANAD CPAC

Retirement is an important milestone in an employee's life.

Now, the Army Benefits Center-Civilian is excited to offer the new eRetirement web application, located in the Employee Benefits Information System.

This tool allows employees fill out their retirement application with ease.

Effective Oct. 29, Army serviced employees within one year of retirement may fill out their retirement application on ABC-C's secure website.

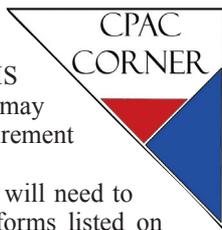
First, an employee needs to log on to the website at <https://www.abc.army.mil> with their Common Access Card and select the EBIS icon or web link. The Employee will then enter their Social Security Number and Personal Identification Number.

Once an employee has accessed the EBIS website, they may click on the eRetirement button.

The employee will need to complete all the forms listed on the site. Once forms are completed, simply print off each form individually, review closely and sign any applicable documents.

Lastly, mail the forms to the ABC-C at 301 Marshall Avenue, Fort Riley, Kansas 66442. The ABC-C will review the employee's application closely and send them a letter stating they have received your application.

If you have any questions on eRetirement, contact a benefits counselor at 877-276-9287 from 6 a.m.-6 p.m. Central Time.



## DOIM Reminder:

The login banner on depot computers states:

This system is approved for sensitive, but unclassified, processing only. You are accessing a U.S. government information system that is provided for U.S. government-authorized use only.

By using this information system (which includes any device attached to the IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct, law enforcement and counterintelligence investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

# Use caution when giving, receiving gifts in the federal workplace

by Dee Chissem-Alexander  
ANAD Legal Office

The holidays are here. This is a time for get-togethers, gift-giving and all that last-minute shopping.

While exchanging gifts can be a joyous way to celebrate, gift giving in the federal workplace is limited by ethical rules.

### Gifts between DoD personnel

What kind of gift can I or my office give to my boss? What kind of gift can I give to my subordinate?

Of course, not every exchange is a gift.

Modest items of food, such as a cup of coffee or a slice of cake, are not gifts, provided the appearance of partiality or favoritism is not created. Similarly, a greeting card is not considered a gift because it has minimal value.

The general rule is that gifts should not be offered or exchanged between supervisors and subordinates.

On an occasional basis, such as the holidays, items worth \$10 or less may be given.

For special occasions – such as a marriage, birth or adoption of a child, retirement or permanent change of station – employees may solicit contributions from a group, but may not solicit more than \$10 per person.

A Department of Defense employee may accept a gift from a group that includes subordinates if it is appropriate to the specific occasion – a retirement, resignation or permanent transfer – and the gift is linked to the tour-of-duty and commemorates the service of the departing individual. These gifts cannot exceed \$300 in value.

Gifts must truly be voluntary and must not give the appearance of improper influence or unprofessional relationships.

Exchanging items without significant value, like snacks or cards, be-

comes problematic if they compromise the professionalism of the work center. For example, continually giving gifts to one person or a select group of employees may give the appearance of favoritism.

### Gifts from outside sources

It is never appropriate to solicit or accept a gift because of your official position or to accept a gift from a prohibited source unless there is an exception.

A prohibited source is a person or organization that seeks official action by the Army or has interests that are affected by you when you do your job.

Defense contractors are prohibited sources.

One such exception is the \$20/\$50 Rule. Under this exception, you may accept a gift from a prohibited source valued up to \$20 on a single occasion, not to exceed \$50 during a calendar year from the same source.

The gift may not be cash and may not create the appearance that you used your public office for private gain. Even if an exception exists, it is inappropriate to accept gifts if it appears you are us-

ing your public office for private gain.

Discounts offered by businesses to military members or government employees are typically not considered "gifts" provided it is a discount available to all military members or government employees.

As public servants, military members and federal employees have an obligation to avoid being unfairly influenced and to avoid the appearance of unfair influence, whether through subordinate-supervisor gift giving or by accepting gifts from outside sources.

The holiday season should be a time to "Reflect, Rejoice and Renew," but it must be done within the ethical rules so as to preserve professionalism and impartiality.

Each situation is unique.

Before giving or accepting gifts, it is always a good idea to speak with an ethics advisor at the Anniston Army Depot Legal Office by calling 256-235-6518.



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# Contracting welcomes contingency team

by Jennifer Bacchus

ANAD PAO

The Anniston Contracting Office, a tenant of Anniston Army Depot, has teamed up with the Alabama Army National Guard's 279<sup>th</sup> Army Field Support Brigade's Contingency Contracting Team to provide Soldiers with necessary training.

Three guardsmen are currently assigned to Contracting with the possibility that two may deploy overseas before their year's assignment is complete.

Maj. Allen Cheek, Capt. Chad Pickett and Sgt. 1<sup>st</sup> Class Johnny Stewart will receive training in the contracting arena from Anniston's team for one year, which is required for certification.

"Contracting is a unique skill type within the Army because there are training requirements outside of the military training. You have to maintain certain certifications," said Cheek.

During his training, Cheek will serve as the interim deputy director of the contracting office, which will teach him the roles and responsibilities of a leader in a contracting office, a role his military position may require him to assume at some point in the future.

"In the short time they have been here, these Soldiers have proven themselves to be not only value-added assets to ANAD, but have fully integrated themselves into the depot operations, learning the full spectrum of acquisition operations required of a professional Army acquisition Soldier," said David Bunt, director of the Anniston Contracting Office and a lieutenant colonel in the

279<sup>th</sup>.

Cheek and Stewart arrived on depot at the beginning of October, but Pickett had to complete an Army contracting course prior to his arrival.

All of this is done with an eye on ensuring the National Guard is able to perform whatever mission is required.

Cheek has seen the changes taking place throughout his 26 years of service.

"For the first 21 years of my Guard service, the Alabama National Guard was primarily comprised of signal units," said Cheek.

He said in 2007 the Army reduced its signal units and began to work with contingency contracting. Cheek joined the 279<sup>th</sup> in 2008.

In 2009, he and other members of the team deployed to Afghanistan in support of the Joint Contracting Command. Within the next year, he and two others may deploy again.

Because of the need for contracting officers and personnel, Cheek said the Army Contracting Command has become proactive in support of the training necessary for their Soldiers to achieve and maintain necessary certifications.

Stewart's time in the National Guard mimics that of Cheek. He also began his service in a signal unit. He was invited to join the 279<sup>th</sup> in Oct. 2010 and is working toward his Level I certification.

"I saw my first contract last month," said Stewart.

He is looking forward to the skills he will learn in Anniston.

"Not only will this training help me on the military side, but also in my civilian life as well," said Stewart.



Photos by Jennifer Bacchus

## Detection dogs visit ANAD

Two patrol detection dogs and their handlers assisted Anniston Army Depot's Directorate of Emergency Services Nov. 7-9. Sergeants David Collett and Matt Adams guided Bach, pictured above with Adams, and Odeta, pictured below with Collett, through numerous shops and office spaces during their visit to check for prohibited substances. The two animals and their handlers also patrolled the depot's entrances during the peak hours for entry and exit at the installation. Sergeants Collett and Adams are with the 209<sup>th</sup> Military Police Company of Fort Benning, Ga.



Photo by Jennifer Bacchus



Three members of the 279<sup>th</sup> AFSB's Contingency Contracting Team, from left, Sgt. 1<sup>st</sup> Class Johnny Stewart, Maj. Allen Cheek and Capt. Chad Pickett review schedules for an upcoming project. The trio is at Anniston Army Depot for training.

# 4 Depot honors men, women who served



Photos by Mark Cleghorn

LEFT: A number of community Veterans groups were present for Anniston Army Depot's Veterans Day ceremony. Here, the Veterans rise for the playing of the Army Song. Music for each of the five military branches were played at the event. ABOVE: Lt. Col. David Schmitt, commander of Anniston Munitions Center, speaks during the ceremony, reminding the crowd present that members of the military serve their country and their families for life. Seated on the stage is Sgt. Maj. Jeffrey Marcon of ANAD.

## Installation ceremony celebrates past, present servicemembers throughout U.S. Armed Forces

by Jennifer Bacchus

ANAD PAO

Anniston Army Depot celebrated the men and women who served in America's Armed Forces Nov. 9 in a ceremony at the installation's Physical Fitness Center.

Veterans from the depot's workforce joined those from the surrounding communities at the ceremony.

All Veterans present were encouraged to stand during a medley of military music as the song for their branch of service was played.

The Anniston High School Junior Reserve Officer Training Corps participated in the event by presenting the colors and performing drills.

Lt. Col. David Schmitt, commander of the Anniston Munitions Center, spoke during the ceremony, reminding those present that a servicemember's contributions to their country don't end with their military service.

"It takes a profound strength to wear this nation's uniform and, though one day they remove the uniform, no amount of time or strife can sever the golden thread that unites these Veterans in a unique and everlasting bond," said Schmitt.

He noted the U.S. military now has its largest population of young Veterans since the Vietnam War and praised the Department

of Defense and federal government's efforts, through the GI Bill and other measures, to ensure those leaving service are able to get an education and employment.

"Though we come here today to thank Veterans for their service, we know they deserve so much more," said Schmitt. "They deserve an opportunity to use the skills, knowledge, leadership and experience they gained during their time in service."

Schmitt said that, throughout a Veteran's time in service, they have a team supporting them - from training through deployments. He asked that communities serve as that support team for Soldiers, Sailors, Airmen and Marines as they return home from duty.

Schmitt listed a number of ways communities and individuals can assist Veterans - by encouraging businesses to hire former military members and their families, asking organizations to register with the National Resource Directory to offer services to Veterans and by volunteering.

"Veterans are strong and resilient, creative and determined and I am confident this generation will join the remarkable generations of men and women who wore this uniform and left an enduring mark on this nation."

Following Schmitt's remarks, the screens of the Physical Fitness Center were filled with images of current and former depot employees who served in the military.



# Veterans place flags on McClellan graves 5



Forty employees of Anniston Army Depot - all military Veterans - strolled through the Veterans Cemetery at McClellan, placing flags at each headstone.

The nearly silent ceremony, held Nov. 9 shortly after the conclusion of the depot's Veterans Day Ceremony, brought the installation's Veterans Day commemorations full circle by honoring all Veterans who serve or have served in the U.S. military, both past and present.

The ceremony began with the placement of a wreath at the cemetery and ended with the playing of Taps.

Photos by Mark Cleghorn

**LEFT:** Depot Veterans from all branches of the military prepare to place flags on the 355 graves at Veterans Cemetery on McClellan. The flag placement followed a wreath-laying ceremony. **RIGHT:** Kathryn Schmitt, the wife of Lt. Col. David Schmitt of ANMC, places a flag at one of the grave sites on McClellan.



# ANAD participates in local Veterans Day parades

As part of its community relations program, Anniston Army Depot Commander Col. Brent Bolander and Sgt. Maj. Jeffrey Marcon waved to crowds along the streets of Gadsden, Anniston and Talladega during the three cities' Veterans Day parades.

The Gadsden-Etowah Patriots Association held their annual Patriots Day Program Nov. 7, which was followed by the Veterans Day parade for the city of Gadsden on Broad Street.

Saturday, Nov. 10, Battle Street in Talladega was the scene for numerous antique cars, three local marching bands and the depot's Stryker vehicle.

The third parade was held on Veterans Day, Nov. 11, on Noble Street in Anniston where the depot anchored the parade.



Photos by Jennifer Bacchus

**TOP:** Col. Brent Bolander waves from the Stryker vehicle as it makes its way down Noble Street in Anniston. **BOTTOM LEFT:** School children line the streets in Gadsden to watch the parade. **BOTTOM RIGHT:** Veterans and their families wave as the Stryker passes Talladega's Ritz Theatre.





## Morning Show Rebroadcasts

Watch The Morning Show! It airs live each Wednesday at 7:05 a.m. on Local Area Network channel 21.

If you are unable to catch the live broadcast, there are two ways you can tune in. Computer users can view it on IPTV or it can be seen on LAN channel 21 during these rebroadcast times:

Wednesday: 10:30 a.m., noon, 2 p.m., 4:30 p.m., 8 p.m., 10 p.m. and midnight (Wed. night/Thurs. morning)

Thursday/Friday/Monday: noon and 11 p.m.

Watch for this upcoming show:

- Nov. 28: Nurse Naomi Wade will share information about the impending cold and flu season.

- Dec. 5: Anel Jarvis of the Directorate of Risk Management will discuss environmental inspections.

- Dec. 12: Sgt. Don Ridley of the Oxford Police Department will present tips on safe holiday driving.

- Dec. 19: Marchale Burton of the Alabama Cooperative Extension System's Calhoun County office will walk us through portion sizing of a nutritious holiday meal.

## Property damage reminder

Immediately contact your supervisor when a loss or damage to government property is discovered.

Be cautious and aware of your surroundings when operating a government vehicle.

For more information, call the Directorate of Public Works at Ext. 7804.

## ANAD Leadership and Management Program

The next Depot Leadership and Management Program class is scheduled for Jan. 14-Feb. 7, 2013.

Nomination packages, which include a nomination memo with the employee's service computation date, are due by Dec. 11, 2012, and must be approved by the nominee's director.

Selection process is based upon SCD with the final decision made by the depot commander.

Who is eligible?

- GS-07 through GS-11
- WG-10 and above
- WL-08 and above
- All WS grades

The only course prerequisites are to have a Common Access Card with depot access and the CES Foundation Course, if applicable.

## Tucker takes 8-pointer

This eight-point buck was killed by Tucker Easterwood, the son of Bobby Joe (DP) and April Easterwood. He was hunting with his father at the Union Hill Hunting Club in Chambers County Nov. 10. This is Tucker's first deer.



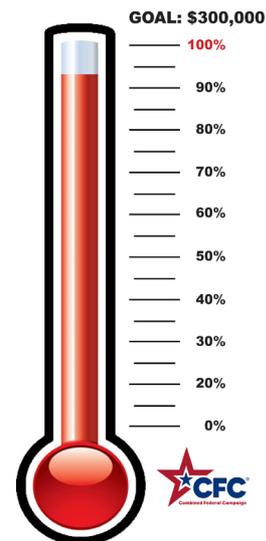
## CFC update

The depot's 2012 Combined Federal Campaign goal is \$300,000 and the installation's CFC committee hopes to achieve the goal by the end of October.

As of press time, employees have pledged \$279,780.

The last day to turn in forms is Dec. 15, but early return of the forms ensures timely distribution of funds to the various CFC-approved agencies.

Call Kim Smoot at Ext. 7785 if you are unsure which keyperson is assigned to your shop.



## Think before you reach for your cell on Anniston Army Depot



3

Missed calls

10

Texts awaiting an answer

\$50

Fine for using your cell while driving on the depot

Report Suspicious Activity or Behavior

**iWATCH  
ARMY**

iREPORT

i KEEP US SAFE

See Something

Say Something

Do you have an article idea or information for TRACKS?

Call the Public Affairs Office at Ext. 6281!

## Combating the holiday blues

by Boyd Scoggins

ANAD EAP

The holiday season can be very stressful and depressing if you allow it to be.

Please take in consideration the tips below to make your holiday season the best it can be.

• **Know yourself in relation to holiday blues.** When you start to notice a change in your overall mood, don't be afraid to seek out assistance through your Employee Assistance Program.

Many people have mixed emotions when it comes to the holiday season. Some associate the holiday season with losses in life, such as death of a loved one, separation or divorce. When this dynamic occurs, one can feel alone though many around them enjoying the holiday season.

It is okay to feel sad, but it is not okay to dwell on it.

Sometimes just talking about these feelings can alleviate the sensations of sadness and isolation. Your Employee Assistance Program counselor is available to listen.

• **Do not bite off more than you can chew during the holiday season.** Just because your family has had certain holiday traditions for years, does not mean they have to be recreated year after year.

Plan activities focused on spending time with loved ones, instead of extravagant meals that take hours or days to prepare.

Overall, time spent with each other is the most important part of the holiday season. I cannot tell you what I had for Christmas dinner last year, but I can tell you who I spent it with.

• **Limit your time with negative family members.** Focus on the positive things and relationships in your life.

If we only focus on the negative, everything

becomes negative.

It takes work to break the habit of negativity. If you cannot easily do this, try writing down a few positive aspects in your life on an index card and every time you feel yourself becoming negative, pull the card out and remind yourself of the positive.

• **Eat in moderation.** The holiday treats and dinners you have today can turn into extra pounds you are stressing over shedding tomorrow.

• **If you drink alcohol, imbibe in moderation.** Abusing alcohol may lead to one feeling more depressed and long term abuse can lead to health problems.

• **Take time for yourself.** While it is good to entertain family and friends, take time to do something you enjoy. Sometimes it is okay to be selfish with your own time.

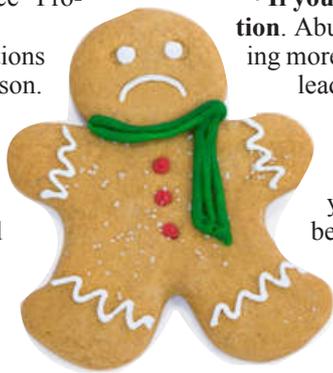
• **Give back!** Never forget those less fortunate than yourself. There are many opportunities here at work to give back to the community, such as Christmas Cheer, the Combined Federal Campaign, Army Emergency Relief, volunteer programs and the ANAD mentoring program.

• **Be aware of your spiritual needs.** A strong faith-based life can improve your overall wellbeing and can have restorative effects on the mind and body. Attend the religious gathering of your choice during the holiday season.

During the holiday season we can try to set boundaries, stay positive and take care of ourselves and sometimes still feel down in the dumps or sad for no reason.

These feelings can also be accompanied by changes in sleeping and eating patterns.

If you are experiencing anything similar to this, the Employee Assistance Program at Anniston Army Depot can help. Feel free to give us a call at Exts. 3182 or 3379 or go through your supervisor to make an appointment.



### Employee Assistance Program

The Employee Assistance Program allows all Anniston Army Depot and tenant employees to receive assistance with personal issues that may be, or could cause, a work performance issue.

The ANAD Employee Assistance Program is staffed with individuals trained to identify and offer intervention for a variety of issues to include alcohol abuse and drug use, health related problems, marital, family, emotional, behavioral, financial and other issues that may interfere with employee productivity.

To make an appointment with the Employee Assistance Program call Exts. 3182 or 3617. Please be sure to notify your supervisor of the appointment prior to attending.



### Salute to Service

When the National Football League teams take the field during the NFL's annual Salute to Service campaign in November, the U.S. military will symbolically be with them. Teams will wear helmet decals honoring military branches with their insignia, and the stories of connection between clubs and local units will be highlighted throughout the Salute to Service campaign in broadcast and online.

USAA and the NFL encourage fans to visit [www.millionfansalute.com](http://www.millionfansalute.com) to create a digital salute honoring past and present members of the U.S. military on behalf of their favorite NFL team through Nov. 26, 2012. Saluting is as simple as a few clicks, and the three cities with the most salutes will earn rewards for their local military community from USAA.

For every point scored during the NFL's 32 designated Salute to Service games, the league will donate \$100 to each of its three core, military nonprofit partners -- Pat Tillman Foundation, USO and the Wounded Warrior Project®.

### My Army Life in Photos

Eligible MWR patrons can upload photos capturing their Army experience to the entry application on [Facebook.com/FamilyMWR](https://www.facebook.com/FamilyMWR). All eligible submissions will be entered into a random drawing for a grand prize package including a digital camera set and a \$1,000 gift card provided by contest-sponsor Shutterfly. Ten additional contestants could win one of five \$100 gift cards or one of five \$50 gift cards.

My Army Life in Photos will accept photo submissions until Dec. 15.

To learn more, and to

enter the contest, visit <http://armymwr.com/myarmylife>.

Information cards are available at all MWR facilities.

### DeSoto Pastime Center

**Lunch:** DeSoto Pastime Kitchen invites you to come out for lunch from 11 a.m. to 1:30 p.m. Monday through Friday.

There is something different for the special each Wednesday. For to-go orders, call 256-235-7160.

**Breakfast:** DPC serves breakfast each morning from 6:30-9:30.

**Food truck:** DPC's food truck serves the West area. Call Ext. 6586 or Ext. 7160.

**Socialize:** Monday and Tuesday evenings from 3:30-8 p.m., Wednesday and Thursday from 3:30-10:30 p.m. and Friday from 3:30 p.m. to 12:30 a.m.

**Karaoke:** Every Friday night from 8-11:30.

**Spaghetti Night:** Join the DPC for Spaghetti Night every off-Friday from 6:30-8.

**Big Bynum Bingo:** Bingo with a \$5,000 progressive jackpot is played every Thursday at 6 p.m.

**Electronic Bingo:** Bingo is played daily starting at 3:30 p.m.

For more information on events please contact the DeSoto Pastime Center at 256-235-7160.

### AFTB workshops

The Army Family Team Building Program is offering a Stress Management workshop at no cost Dec. 13 from 5-8 p.m. Deadline to register is Dec. 7.

All AFTB classes are held in the Army Community Service Building.

For more information or to register for a class, call Ext. 7231 or send e-mail to Amanda Mullinax.



Photo by Mark Cleghorn

# Lieutenant Governor of Alabama visits depot

Alabama Lt. Gov. Kay Ivey toured Anniston Army Depot the afternoon of Nov. 15.

During her brief visit, Ivey saw the large variety of vehicles that can be overhauled or repaired in the installation's Combat Vehicle Repair Facility and had a windshield tour of the depot's Nichols Industrial Complex.



Ed Morris, left, the process optimization manager for the depot's combat vehicle value stream tells Alabama Lt. Gov. Kay Ivey, center, about the overhaul and repair processes that occur in the depot's Combat Vehicle Repair Facility. Also pictured in the photograph is Anniston Army Depot Commander Col. Brent Bolander, right.

## reducing our tracks

from DRK

# This year's final ISO Surveillance Audit was great

During this second ISO Surveillance Audit, the focus was mainly on shop inspections with buildings 400, 474, 31, 162, 433, 475 and 524 receiving the brunt of the audit.

There were no major findings made during this second surveillance audit and only four minor ones.

### Positive items noted were:

- Consistently exceeding our two percent yearly water conservation goal. The depot is well ahead of the 2015 year-end goal.
- The Small Arms Repair Facility and the 200 test cell in the Powertrain Transmission Facility received positive marks for their recycling source segregation.
- The Industrial Wastewater Treatment Plant was noted for excellent housekeeping.
- Environmental Management System awareness site-wide was measured at 100 percent.
- The exterior Resource Conservation and Restoration Act storage areas were observed to be in full compliance and noted as having excellent housekeeping practices.
- The Combat Vehicle Repair Facility's disassembly area was in full conformance and compliance with all EMS standards and protocols.
- The June 2012 version of the Red Book was found at all field locations inspected.

DRK congratulates these areas for your hard work and the positive findings received during this audit.

The majority of deficiencies noted revolved around flammable storage and Material Safety Data Sheets, which continue to be two of our biggest and most reoccurring issues. Three of the four minor findings received regarded these issues.

Below is a list of findings noted during the audit. Please look over this list and correct any issues in your area.

For those areas which were not inspected or did not receive a finding, look over this list and correct any similar issues you may find in your shop.

Our next ISO surveillance audit is slated for next May and there will be an external Environmental Performance Assessment System audit after the first of the year, so be sure to always have your shop ready for these and other upcoming audits and inspections.

### Noted deficiencies:

- Combat Vehicle Repair Facility (areas B22, C27, 52BJ0, CL2): Flammable lockers were noted with three-point closures not properly working, combustibles were found in flammable lockers, open chemical containers were found in flammable lockers and chemicals were found with no hazardous material management system label (B22 and CL2).
- Powertrain Flexible Maintenance



File photo

### Proper storage of flammable items was an issue in the recent ISO Surveillance Audit.

Facility: Flammable lockers were noted with three-point closures not properly working, combustibles were found in flammable lockers, open chemical containers were found in flammable lockers, MSDSs were found to be not available or readily accessible for chemicals inspected that were being used and employees questioned were not familiar with the MSDSs or hazards concerning the chemicals in use.

- Bldg. 433: MSDSs were found to be not available or readily accessible for chemicals inspected that were being used; employees questioned were not familiar with the MSDSs or hazards

concerning the chemicals in use; chemical storage compatibility issues were found in a large, white walk-in locker that was observed to have acids, bases, oils, extremely flammable materials and other chemicals stored together without proper segregation and external markings on the storage locker; fire extinguishers were found to be available for use, but not properly charged; one fire extinguisher was found with a broken seal; and one fire extinguisher was found that was overcharged.

• Bldg 475 and 524: Fire extinguishers were found to be available for use but not properly charged.

• Small Arms Repair Facility: MSDSs were found to be not available or readily accessible for chemicals inspected that were being used (including but not limited to the paint area and firing range), employees questioned were not familiar with the MSDSs or hazards concerning the chemicals in use and incomplete and/or outdated inspection records were found for monthly fire extinguisher inspections.

If you have any questions about these findings or future audits, you may contact Ron Levy at Ext. 4804. For audit preparation check sheets and other EMS/RCRA resources, including flammable locker guidance stickers, check out the Environmental Awareness Page linked to DRK's SharePoint portal on the Intranet.